

Free and Inexpensive Professional Development—What Counts



If you are looking for ways to earn professional development points toward your eligibility for the APTD® or CPTD® credential, below we have compiled a list of free or inexpensive options that qualify.

QUALIFYING CAPABILITIES

| | |
|------------------------------------|--------------------------------------|
| Learning Science | Business Insight |
| Instructional Design | Consulting and Business Partnering |
| Training Delivery and Facilitation | Organization Development and Culture |
| Technology Application | Talent Strategy and Management |
| Knowledge Management | Performance Improvement |
| Career and Leadership Development | Change Management |
| Coaching | Data and Analytics |
| Evaluating Impact | Future Readiness |



Webinars:

ATD webinars usually qualify

for one point each if they have been recorded and viewed during the past five years (CPTD) or three years (APTD). ATD members have access to the full webinar archive at webcasts.td.org. Nonmembers have access to upcoming webinars and those recorded during the last 30 days. You can find a list of past webinars for which you registered in your MyATD account. Webinars by other well-established providers such as Training Industry or the Human Capital Institute typically qualify.



Local Chapter Programs:

Local ATD chapter programs that align with Capability Model topics usually qualify.



Micro Course Library:

The full Micro Course

Library is now available to ATD Professional Plus members. There are 99 modules in the library and most qualify for one recertification point. Visit td.org/microprodev for a guide to which courses qualify.



Virtual Events or Conferences:

ATD has many virtual events and courses. Some of the session recordings are available to members to view. Virtual courses on qualifying topics taken through providers such as LinkedIn Learning or Udemy are eligible.



Employer-Sponsored Program:

A workshop or course sponsored by your employer may count if the topic covers a qualifying capability and is taught by someone other than yourself. The number of points is equal to the hours spent in direct instruction. Breaks, lunch, or networking activities do not count.



Preapproved Providers:

A list of preapproved providers for professional development programs can be found td.org/certification/pre-approval. While other providers may qualify, preapproved providers have been vetted and meet ATD certification guidelines for professional development.

Guidelines for All Professional Development:

Make sure that the professional development activity increases your skills and knowledge on topics included in Professional or Organizational domains of the Talent Development Capability Model.™ (See the list of qualifying topics.)

The professional development must have occurred or been recorded in the past five years for CPTD candidates and the past three years for APTD candidates.

Professional development must also be at least 30 minutes in length and proof of attendance must be available in case of audit.

Does It Count?

A Guide for Professional Development Certification Eligibility

