

Special Programs

1965 CLEVELAND ASTD CONFERENCE

21st Annual ASTD Conference,
Cleveland, Ohio, May 3-7, 1965.

ASTD INSTITUTE

12th Annual ASTD Institute, Aug.
1-6 and 8-13. Madison, Wis.

NO. CAR.-VA. ASTD

Spring Meeting of North Carolina-
Virginia Chapter, ASTD, in Charlotte,
N. C., April 2-3.

MICHIGAN SEMINARS

Applied Learning Theory, Mar. 24-26
and June 2-4

Management Orientation to Pro-
grammed Learning, May 3-4

Center for Programmed Learning,
University of Michigan, Ann Arbor,
Mich. 48104.

CALIFORNIA HUMAN FACTORS

Human Factors in Management, eve-
nings starting March 29, UCLA Cam-
pus and Burbank. Dept. K, University
of California Extension, Los Angeles,
Calif. 90024.

MICHIGAN SEMINARS

Job Evaluation, Mar. 29-31
Arbitration, Apr. 19-21
Labor Contract Negotiation, Apr.
26-28

Institute of Labor and Industrial Re-
lationships, Wayne State University, De-
troit, Mich. 48202.

CORNELL ORGANIZATION IMPACT

The Impact of the Organization on
the Individual, April 1, Hotel Roosevelt,
New York City. N.Y.S.S.I.L.R., Cornell
University, 7 East 43rd St., New York,
N. Y. 10017.

WISCONSIN INSTITUTES

Problem Analysis for R & D Man-
agers, Apr. 4-9
Production Control Management,
Apr. 6-8
Manufacturing Management, Apr.
13, repeat Apr. 14
Labor Relations for Supervisors,
Apr. 13-15
Human Relations at Work, May 1
University of Wisconsin Manage-
ment Institute, Madison, Wis. 53706.

LEADERSHIP WORKSHOPS

Team Development, The Managerial
Grid
Tuxedo, N. Y.
April 4-9
Career Planning
New York City, N. Y.
April 20-23
Self Development
Tuxedo, N. Y.
April 25-30
May 16-21
June 20-25
Carmel, Calif.
May 9-14
Leadership Workshop, 30 Rockefeller
Plaza, New York 20, N. Y.

SECOND SPACE CONGRESS

April 5-7. Cocoa Beach, Fla. Canaveral
Council of Technical Societies, P.O.
Box 245, Cape Canaveral, Florida.

AMA SESSIONS

Employee Counseling, Apr. 12-14
Collective Bargaining, Apr. 5-7
American Management Assoc., 135
W. 50th St., New York, N. Y. 10020.

INDIANA MANAGEMENT

3rd Annual Management Conference, April 15, at Indiana Central College by the Indiana Chapter of ASTD.

COMPENSATION CONFERENCES

American Compensation Assoc., 505 King Ave., Columbus, Ohio 43201.

Twenty-Second Semi-Annual Conference, Apr. 22-23, St. Louis, Mo.

Twenty-Third Semi-Annual Conference, Oct. 28-29, Cleveland, Ohio.

PENN STATE WORKSHOPS

Fundamentals of Supervision for 1st and 2nd line supervisors

April 25-30

June 6-11

June 13-18 (two locations)

June 20-25

The Pennsylvania State University, Continuing Education, University Park, Penna.

CALIFORNIA WOMEN

Leadership for Women, evenings starting April 26. University of Southern California, University Park, Los Angeles, Calif. 90007.

CALIFORNIA MANAGEMENT

For executives and engineers including business game session, May 3-14. Berkeley campus. University of California Extension, Berkeley, Calif. 94720.

MICHIGAN PROGRAMS

Human Factors Engineering, May 10-21

Written Communication for Engineers, Scientists, and Technical Writers, Aug. 2-6

University of Michigan, Ann Arbor, Mich. 48104

ADMINISTRATIVE MANAGEMENT

46th International Conference of Administrative Management Society, Minneapolis, Minn., May 23-26. Administrative Management Society, Willow Grove, Penna.

CORNELL TRAINING SPECIALISTS

15th Annual Institute for Training Specialists, June 7-11. N.Y.S.S.I.L.R., Cornell University, Ithaca, N. Y.

EUROPEAN CIOS

5th European Management Conference by CECIOS (European Committee of CIOS), Munich, Germany, June 13-16. Theme is "Dynamic Management in a Changing World." Information from Council for International Progress in Management(USA), Inc., 342 Madison Ave., New York, N. Y. 10017.

CALIFORNIA ENGINEERING

Modern Engineering for Engineering Executives, June 20-July 30. University of California Extension, Los Angeles, Calif. 90024.

BUFFALO CREATIVITY

11th Annual Creative Problem-Solving Institute, June 21-25. State University of New York at Buffalo, N. Y.

PENNA. MANAGEMENT

Basic Research and Development Management Development, June 27-July 2, Continuing Education Conference Center, Pennsylvania State University, University Park, Penna.

EUROPEAN PERSONNEL MANAGEMENT

European Association for Personnel Management, 2nd International Conference, July 5-10, Strasbourg, France. C. Kramer, Honorary Secretary, Major-Davel 44A, Vevey, Switzerland.

Civil Service Openings For Faculty Members

Positions are available for several faculty members to serve on one-year appointments beginning in the summer of 1965 with the U. S. Civil Service Commission's Office of Career Development in Washington; D. C. Faculty members, on leave from their universities, will conduct and design seminars for mid-career and senior Federal executives in a variety of fields related to the management science requirements of the Federal community. They will assist in the evaluation of Federal management training needs in the areas of automatic data processing, operations research, the behavioral sciences, and related fields. They will assist in planning for immediate and long-range developments in interagency education and training.

Examples of seminars presently conducted include: Executive Seminar in Automatic Data Processing, Executive Seminar in Management Information Systems, Operations Research Orientation, Senior Seminar in the Management Sciences, Executive Seminar in the Management Implications of the Behavioral Sciences.

Salary begins at \$12,100 per annum and may be adjusted according to available positions and the appointee's qualifications. Letters of inquiry, together with an Application for Federal Employment (SF 57), should be directed to Mr. Melvin W. Wachs, Associate Director for Educational Resources, Office of Career Development, U. S. Civil Service Commission, Washington, D. C. 20415.

POSITIONS OPEN

ASSOCIATION EXECUTIVE with degree (preferably business administration), some background as training director and association management experience. Send resume to **Box 731**.

TRAINING SPECIALISTS

Our organization has several immediate openings for Training Specialists to be responsible for development and presentation of in-service training programs for a variety of positions within our organization of 46,000 employees. Other duties will also include research and evaluation of employee training. These positions offer an outstanding opportunity for personal growth and development in a dynamic and challenging environment. Large, midwestern metropolitan location. Applicants should have several years of related experience plus a Master's degree in a pertinent field, or an equivalent combination of education and experience. Submit brief resume including salary requirements. **Box 734**.

TRAINING DIRECTOR

Iron Ore Mining -
Peru, South America

To assume responsibility for implementation and administration of a comprehensive employee training program including industrial relations, safety and on-the-job training.

Property consists of a large scale open pit mine and beneficiation complex and related facilities.

Requires practical knowledge of Spanish and broad background in training supervisory and operating personnel.

Company townsite includes elementary school, medical facilities and family housing. Career opportunity with initial two year contract.

Forward resume to:

MARCONA MINING CO. - U. S.
601 California Street
San Francisco 8, California