

Leader Connection Newsletter

Supporting Chapter Success

December ATD Updates

Submit Your Chapter's Board Roster by December 31

To streamline record updates for the new year, the deadline for submitting your chapter's 2026 board roster will be December 31. Submitting by the deadline is a requirement for CARE achievement. Chapters that submit by December 15 will be entered into a lottery for a Professional Plus membership. Submit [via the online form](#) using the [board roster template](#).

Submit a Proposal for ALC 2026

The ALC RFP [submission form](#) is now live! Chapter leaders interested in presenting at ALC should **submit a proposal by December 21** for consideration. This is a great opportunity to share your expertise, hone your presentation skills, and give back to the ATD chapter community. Continue reading below for additional information.

Prepare for the Upcoming CARE Submission Deadline

It's time to start thinking about CARE! The survey submission deadline is January 31, 2026; however, submit by January 16 to be entered in a raffle to win a complimentary ALC registration for your chapter. Survey links were sent to each chapter's CARE contact last month. Any questions? Reach out to your chapter's [NAC](#) or [CRS](#)!

Thank You for Participating in Employee Learning Week!

A big thank you to all the chapters that recognized Employee Learning Week (ELW) earlier this month! It was great to see so many of you hosting events, posting on social media, and more. If your chapter participated be sure to **submit the form at td.org/elw by January 31, 2026**, to be recognized as a 2025 Champion of Learning.

ALC 2026 Registration is Open!

Join chapter leaders from across the country in **Los Angeles, California, May 15–16**, for the [2026 ATD Chapter Leaders Conference \(ALC\)](#)—a high-impact day of learning, connection, and leadership development designed exclusively for chapter volunteers. **A bonus for early registrants: the first 100 registrants will receive a complimentary, limited-edition ALC 2026 tote bag!**

New This Year: [The BOX Experience](#) (Optional Add-On—\$25) | Friday, May 15, 4:30-6 p.m. ET

Kick off ALC with a hands-on, 90-minute workshop using ATD's Talent Development Capability Model™ to strengthen chapter alignment and strategy. Through guided reflection, discussion, and hands-on activities, you'll explore your "leadership box," examine your chapter's strengths and opportunities, and gain tools you can immediately apply with your board. Learn more about the program [here](#) and then add it directly to your [ALC registration](#).

Secure your spot for ALC 2026 and join us in Los Angeles for an energizing and inspiring experience. If you have questions, please contact Jocalyn Lombardi at jlombardi@td.org.

Prepare for Chapter Affiliation Requirements (CARE) Submission

This month, Chapter Services will send each chapter's designated CARE contact a unique link to access the submission portal. To ensure your chapter is prepared, create a plan with the board to submit CARE on time. Leverage the [CARE resources](#) to support you through the submission process.

The CARE survey submission deadline is **January 31, 2026**. If you submit the survey by the **early deadline of January 16, 2026**, your chapter will be entered into a raffle to win a prize.

ATD Chapter Services will host drop-in office hours to answer any questions regarding your chapter's CARE submission or the new CARE survey platform. Register ahead of time to block time on your calendar! Please find the schedule and access links below:

- Thursday, January 8, 2–4 p.m. ET – [Register here!](#)
- Wednesday, January 21, 2–4 p.m. ET – [Register here!](#)

If you cannot attend office hours and have questions regarding your chapter's CARE submission, please contact your [Chapter Relations Specialist](#).

Submit a Proposal to Present at ALC 2026

The annual ATD Chapter Leaders Conference (ALC) brings together chapter leaders from across the country. Current and incoming board members will network with fellow chapter leaders and share best practices for running an ATD chapter. **This year's ALC will take place in conjunction with ATD26 on May 15–16, 2026, in Los Angeles, California.** More information is coming soon.

The ALC RFP is officially live! Interested chapter leaders should [submit their proposal here](#). The ALC 2026 RFP process will run until **December 21, 2025**.

Looking for more information on how to submit or best practices for submission? Watch this [short informational video](#), which reviews the submission process and offers step-by-step guidance on crafting a strong proposal.

Speaking at ALC is a wonderful opportunity to share your expertise, hone your presentation skills, and make a meaningful impact on ATD's chapter community. If you have questions regarding ALC proposal submissions, please contact Jocalyn Lombardi at jlombardi@td.org.

Chapter Teams for ATD26

Whether attending in person or virtually, form a team of at least five chapter members to access **discounted registration rates for ATD26**. Once your chapter has identified five attendees, submit [this form](#) to set up the team. The chapter's CRS will then provide the chapter with a unique discount code to use during registration. **Don't forget that ATD26 early bird rates end 12/31!**

Happy Holidays from Chapter Services!

As we close out 2025, we want to extend our sincere gratitude for your exceptional leadership and the countless hours you've invested in your chapter this year. Your dedication continues to strengthen the ATD chapter community—supporting members, advancing talent development locally, and creating meaningful opportunities for connection and learning within your chapter.

We wish you a wonderful holiday season filled with rest, joy, and time with the people who matter most. As we look ahead to 2026, we're excited for the opportunities to learn, partner, and innovate together.

Thank you for all you do to help create a world that works better. Here's to another inspiring year ahead!

Innovation & Recognition



Chapter of the Month: Houston

The Houston Chapter sought to strengthen student engagement and expand visibility by creating a streamlined outreach initiative for university and community college audiences. Before launching the effort, the team coordinated with campus contacts and refreshed promotional materials to ensure consistent messaging. During campus events, chapter representatives connected with students, shared resources about talent development, and collected follow-up information to sustain engagement. After each event, the chapter reviewed insights and identified areas of interest to refine future outreach. This ongoing approach supports a growing student pipeline, increased organizational awareness, and continued chapter growth. [Read more here.](#)

Sharing Our Success (SOS)

The SOS program helps chapters improve by sharing and finding easy-to-use ideas, resources, and practices. Submit your chapter's best practice to gain recognition, share your knowledge, measure your accomplishments against established criteria, and be considered for a Chapter of the Month award. [Learn more and submit here.](#)

Chapter Essentials

Connect With Fellow Chapter Leaders

Join us in the [ATD Chapter Leaders Group in the ATD Community](#) to share resources, ask questions, and celebrate successes with other chapter leaders. Please note that you must be an active chapter leader with a national ATD membership to participate in this group.

Looking for Assistance?

[Chapter Leader Community](#) | [Chapter Services](#) | [National Advisors for Chapters](#)



{{content_blocks.S{ATD_Footer_White}}}