

# Free and Inexpensive Professional Development Activities



If you are looking for ways to earn professional development points toward your eligibility for the APTD or CPTD credential, below we have compiled a list of free or inexpensive options that qualify.

QUALIFYING CAPABILITIES	
Learning Science	Business Insight
Instructional Design	Consulting and Business Partnering
Training Delivery and Facilitation	Organization Development and Culture
Technology Application	Talent Strategy and Management
Knowledge Management	Performance Improvement
Career and Leadership Development	Change Management
Coaching	Data and Analytics
Evaluating Impact	Future Readiness

## Guidelines for All Professional Development:

Make sure that the professional development activity increases your skills and knowledge on topics included in Professional or Organizational domains of the Talent Development Capability Model. (See the list of qualifying topics.)

The professional development must have occurred or been recorded in the past five years for CPTD candidates and the past three years for APTD candidates.

Professional development must also be at least 30 minutes in length and proof of attendance must be available in case of audit.



**Webinars:** ATD webinars usually qualify for one point each if they have been recorded and viewed during the past five years (CPTD) or three years (APTD). ATD members have access to the full webinar archive at [td.org/webcast-archives](https://td.org/webcast-archives).

Nonmembers have access to upcoming webinars and those recorded during the last 30 days. You can find a list of past webinars for which you registered in your MyATD account. Webinars by other well-established providers such as Training Industry or the Human Capital Institute typically qualify.



**Micro Course Library:** The full Micro Course

Library is now available to ATD Professional Plus members. There are 99 modules in the library and most qualify for one recertification point. Visit [td.org/microprodev](https://td.org/microprodev) for a guide to which courses qualify.



**Virtual Events or Conferences:**

ATD has many virtual events and courses, including the virtual conferences that were held in 2020. Some of the session recordings are available to members to view. Virtual courses on qualifying topics taken through providers such as LinkedIn Learning or Udemy are eligible.



**Employer-Sponsored Program:**

A workshop or course sponsored by your employer may count if the topic covers a qualifying capability and is taught by someone other than yourself. The number of points is equal to the hours spent in direct instruction. Breaks, lunch, or networking activities do not count.



**Preapproved Providers:** A list of preapproved

providers for professional development programs can be found [td.org/certification/pre-approval](https://td.org/certification/pre-approval). While other providers may qualify, preapproved providers have been vetted and meet ATD certification guidelines for professional development.



**Local Chapter Programs:** Local

ATD chapter programs that align with Capability Model topics usually qualify.

# Does It Count?

*A Guide for Professional Development Certification Eligibility*

