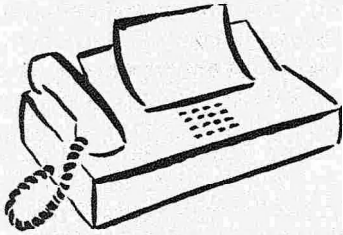


FaxForum



Introducing FaxForum

We want to know what you, our readers, think about the major issues in your field and the ways in which we at *Training & Development* can better address them.

FaxForum is our way of getting to know more about what really matters to you and sharing that with T&D readers around the world.

FaxForum isn't meant to be scientific. It's a sampling of opinion—a finger in the wind. Each month, we'll publish the responses to previous FaxForums, plus some informal analysis and commentary, on the back of this page. But right now, you can influence the content of upcoming FaxForums.

Please take a moment to jot down the questions you'd like to see answered in FaxForum.

Thank you.

How To Respond

Fax the completed page to Cynthia Mitchell at 703/683-9203.

Or mail to FaxForum, *Training & Development*, ASTD, 1640 King Street, Box 1443, Alexandria, VA 22313-2043.

How Flexible Is Your Job?

In a study conducted by the Families and Work Institute, about 88 percent of the 188 companies responding said they permit part-time work, 77 percent allow "flexible" schedules, and 48 percent offer job-sharing arrangements. Please answer the following questions about your firm's policies regarding job flexibility.

1. Does your company currently offer any kind of flexible work arrangements?

Yes No

If so, what options are available? (Check all that apply.)

- flex-time
- telecommuting (working from home at least part of the time)
- job-sharing
- compressed work week (typically, four 10-hour days per week)
- other (describe) _____

2. Are you currently working within a flexible schedule?

Yes No

If so, describe your work arrangement and the impetus behind it.

3. If you have a flexible work arrangement, what types of technology and services do you use to support it? (Check all that apply.)

- answering machine, voice mail, or message service
- car phone
- electronic mail system
- computer modem
- fax machine
- courier or messenger service
- other (describe) _____

4. If you do not have a flexible work arrangement, do you believe your supervisor would support one?

Yes No

If so, what type of options? _____

5. What flexible work arrangements would you like to see your company adopt? (Check all that apply.)

- flex-time
- telecommuting
- job-sharing
- compressed work week
- other (describe) _____

6. Do you think more companies will implement policies supporting flexible work arrangements in the future?

Yes No

If so, which arrangements do you think will be the most popular? _____

7. Please describe your ideal work situation.

Optional:

Name _____

Organization _____

Title _____

Telephone # _____

Fax # _____