

## ATD Product Return Form

### Returns Policy: ATD Satisfaction Guarantee

If, for any reason, you are not completely satisfied with a product you purchase, you may return the product in re-saleable condition to ATD's fulfillment center (address below) within 30 days of purchase for a full refund, less shipping fees and a 10 percent restocking fee. If any order is returned to ATD because a customer refuses to pay customs fees and duties, ATD will accept the return but will charge a 50 percent restocking fee and shipping charges for the return. All returns must include the original packing slip to ensure correct processing.

ATD Returns  
c/o BR Printers  
3962 Virginia Ave.  
Cincinnati, OH 45227

To help us better serve you, please complete the following information:

**Name:** \_\_\_\_\_

**ATD order number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Daytime phone number:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Reason for return:**

- ☐ Item(s) damaged
- ☐ Item(s) not as expected
- ☐ Wrong item(s)
- ☐ Other \_\_\_\_\_

**Please be sure to include a copy of your packing slip with returned items and allow 2–3 weeks for us to process your return and/or refund.**

Please take note of the following exceptions:

- We do not accept exchanges or returns on sale items.
- The ATD returns policy does not apply to any computer software, audio, video, or electronic purchases unless an error on the part of ATD has caused an incorrect shipment.
- ATD does not pay for shipping of product returns.

Questions? Please contact ATD Customer Care at 1.800.628.2783 or 703.683.8100.