



NEW TRAINING TOOLS

Adult Education: The Open Door

Roger W. Axford. 247 pp. \$6.50. International Textbook Co., Scranton, Pa. 18515

Toward the 1980's

Butterfield, Cadbury and Vaisey. 20 pp. 10s. British Assn. for Commercial and Industrial Education, 16 Park Crescent, Regents Park, London W1N 4AP, England.

Opportunity Guide (for MBA's)

Recruiting information. Summitt Services Co., Schaifer, Scudder & Smith, 1315 Cherry St., Philadelphia, Pa. 19107

Jogging Booklet

Harris and Bowerman. Quantity prices. The Benjamin Co., 485 Madison Ave., New York, N.Y. 10022

Sony Video Gear

Model EV-320 color and monochrome video tape recorder and SEG-1 special effects generator. Sony Corp. of America, 47-47 Van Dam St., Long Island City, N.Y. 11101

Secretarial Procedures and Practices

Multi-media course available in Maynard Centers or for in-plant lease. Maynard Research Council, Inc., 718 Wallace Ave., Pittsburgh, Pa. 15221

Techniques of Plant Engineering and Maintenance - 1969

Clapp and Poliak, Inc., 302 pp. \$20.00. Banner & Greif, Ltd., 369 Lexington Ave., New York, N.Y. 10017

Programmed Instruction Courses

How To Make Effective Speeches

How To Motivate Employees

\$9.75 each. Argyle AnaLearn Assoc., 235 Park Ave. So., New York, N.Y. 10003

New Super 8 Cameras

Can be used with Filmsound 8 system. Bell & Howell, 7100 N. McCormick Rd., Chicago, Ill. 60645

Electro-Mechanical Educational System

Building block principle. Lab-Volt Div., Farmingdale, N.J. 07727

Evaluative Film Guide

To films on jobs, training and the ghetto. 48 pp. \$4.50 plus 50¢ postage. American Foundation on Automation and Employment, 280 Park Ave., New York, N.Y. 10017

Modern Planning in Organizations

Selected Bibliography. James W. Walker. 7 pp. \$1.00. Graduate School of Business Administration, United States International University, 8655 Pomerado Rd., San Diego, Cal. 92124

The Executive Strategist

Weisselberg and Cowley. \$6.95. McGraw-Hill, New York, N.Y. 10036

Staff Development in Social Welfare Agencies

Bertcher and Garvin. 106 pp. \$4.50. Campus Publishers, 711 N. University Ave., Ann Arbor, Mich. 48108