

■ New Learning Tools

by Donna Abernathy

PROJECTORS: THEN AND NOW

Desktop projectors—what image does this conjure for you? That depends on how long you have been in training and development. Keystone View Company advertised in our pages over 45 years ago a bulky projector that had glass slides to write on and a carrying case that doubled as a table. Keystone's motto was, "built for long, efficient service." We wonder how many are still being used somewhere.

Desktop projectors can now connect to electronic equipment to provide multimedia presentations for meetings and interactive workgroups. Proxima Corporation offers the new portable Desktop Projector 2400 system as a companion for both PCs and Macintosh computers and for video sources, such as television, laserdisc, and VCR.

The 2400 system is designed to be used in well-lit rooms, and its compact silhouette makes it a road-trip favorite at 21 pounds. It uses the trade-



marked Cyclops interactive system which is a cordless laser pointer for remote control of your projected computer screen. That makes document updates a snap, or at least a click.

The Desktop Projector 2400 retails for \$6,295.

For more information, contact Proxima Corporation in San Diego, California.

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COACHING TEAMS

How do team members coach each other to foster mutual commitment while avoiding hurt feelings? Find out in Tercon's *Peer Coaching* video.

The key to successful peer coaching, according to Tercon, is the art of being mutually supportive. A series of vignettes show how team members achieve this by moving through four stages of peer coaching: dialogue, model acceptance, options, and closure.

The 37-minute video costs \$450 and includes one leader's guide and



five participant guides. A five-day rental is available for \$195. Tercon also offers a *Team Conflict* video training package.

For further information, or for preview copies, contact Tercon Training Resources in Overland Park, Kansas, at 800/877-4776.

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GAME PLAN

Here's a new book that offers over 100 reproducible activities and games about change. Carolyn Nilson's *Games That Drive Change* focuses on change management and helping people build trust, foster communication, and redirect outdated thinking in the workplace.

The activities are organized into six areas: process redesign, integrated systems, communications, alignment, continuous learning, and just-in-time training. There's plenty to choose from; try the "Conquistador" or "Colonist" icebreaker game, or the "Mo-

bile" process re-design activity where participants construct a hanging mobile to represent balancing key processes of a new organization.

This 307-page softcover book costs \$21.95 and is available through booksellers.

For more information, contact Training McGraw-Hill in New York, New York.

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HARASSMENT AWARENESS

Glencoe/McGraw-Hill offers the computer-based Sexual Harassment Workplace Awareness Program as a new training tool. The program is an interactive software training resource that delivers information about laws and responsibilities concerning sexual harassment. It can be administered individually or to groups, and it follows EEOC guidelines. The program has a built-in reporting system that records training participants' question responses and scores.

How To Contact

Training & Development Magazine

Unless otherwise noted, submit manuscripts and other materials to Ryann Ellis, editorial assistant, c/o *Training & Development*, Box 1443, Alexandria, VA 22313-2043. For package delivery, use 1640 King Street, Alexandria, VA 22314-2746. Phone 703/683-8100; fax 703/683-9203; TDD 703/683-4323; e-mail ryann.ellis@astd.noli.com on the Internet.

Feature Articles We welcome manuscripts for possible publication in *Training & Development*. Contact Customer Service for authors' guidelines. Include a self-addressed, stamped envelope.

Mailbox We want to hear your opinions and observations about HRD and *Training & Development*. Send letters to Haidee Allerton; call the "Mailbox" phone line, 703/683-9590; or fax a letter to her at 703/683-9203.

News You Can Use Send press releases or short articles on news, trends, and best practices.

Training 101 Submit articles on training basics.

Multimedia News This quarterly column features new technology and developments. Send ideas to Brandon Hall, 1623 Edmonton Avenue, Sunnyvale, CA 94087. Phone 408/736-2335; fax 408/736-9425; e-mail BHall-Mail@aol.com on the Internet.

Career Power This monthly column covers ideas for personal career effectiveness. Contact Richard Koonce at 703/536-8568.

FaxForum is a monthly survey of readers' opinions. Fax ideas for topics to 703/683-9203.

TechTalk This quarterly column looks at learning technologies.

The Opposite Sector This quarterly column looks at training, OD, and performance in the government and nonprofits.

Research Capsules This quarterly column summarizes recent HRD research. Send material to Linda Morris, Learning and Professional Development, American Management Systems, 4000 Legato Road, 10th Floor, Fairfax, VA 22033; 703/267-2215.

Books Review copies of books welcome.

New Learning Tools Send press releases.

Working Life Send press releases on trends and tips on work/lifestyle issues.

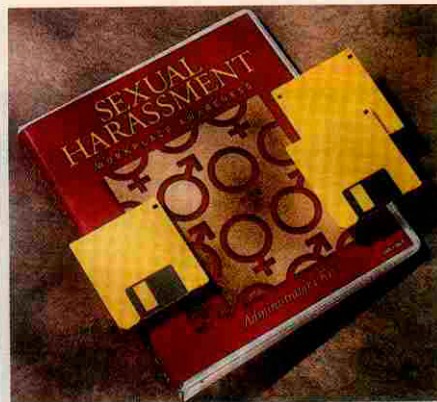
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TRAINING & DEVELOPMENT



The Sexual Harassment Workplace Awareness Program costs \$750 for an unlimited site license.

For more information about this CBT, contact Glencoe/McGraw-Hill, Westerville, Ohio, at 800/848-1567.

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POLYESTER IS BACK

Here are some products from Reusables that shouldn't go the way of the leisure suit. *Aqua-Cell* is a solvent-free, completely recyclable, polyester overhead transparency. Transparencies are traditionally treated with synthetic solvents; this one has a water-based coating that makes

it environmentally friendly. *Aqua-Cell* has the same full-color reproduction and multiple-feeding capabilities as traditional transparencies.

Reuse-A-Page is a sheet of polyester "paper" that you can write on with a water-soluble pen and wipe off when you're done. Copy a fax cover sheet on one, for example, and use it about 100 times for outgoing faxes. Reusables claims that *Reuse-A-Page* begins saving you money after approximately 25 uses. Use it as a reusable notepad at brainstorming meetings or a checklist in the office, too. The nineties meet the seventies. Save a tree; long live polyester.

For more information on *Aqua-Cell* and *Reuse-A-Page*, contact Reusables at 800/738-7395.

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WEB TESTING SOFTWARE

Here's software that lets you run surveys and tests on the World Wide Web. Use Question Mark Web with Question Mark Designer for Windows to administer tests on your own Web site, or to e-mail the compact files to individuals for completion.

Test administrators design and update question files and graphics using the QM software. Participants use a browser to answer questions, then, they can have their answers marked instantly or saved for later grading. Administrators can also file test or survey results for subsequent analysis.

QM Web and QM Designer require a 386-class PC or higher, Windows 3.1 or higher, World Wide Web Server, browser (such as Netscape or Mosaic), 4 MB RAM, and a mouse.

The Question Mark Designer for Windows single-user package retails for \$995. Multiuser packs are available. QM Web pricing starts at \$249. For more information about QM Web, contact Presence Corporation in Stamford, Connecticut. Their Web page address is WW:<http://www.questionmark.com>. **Circle 265 on reader service card.**

"New Training Tools" is compiled and written by **Donna Abernathy**. Send items of interest to Ryann Ellis, *Training & Development*, 1640 King Street, Box 1443, Alexandria, VA 22313-2043.

LITE TOOLS



Just for fun...

Here's a dynamic duo to ease meeting blues. Richard Rybolt's book *No Chairs Make For Short Meetings* teams up with a

dark teal stoneware mug proclaiming "Meetings, The Practical Alternative to Work." The book contains business maxims and office tips to streamline your workdays. Carry both to your next meeting of minds and watch the smiles.

The 128-page softcover book and 11-ounce mug combination costs \$14.95 from Wireless in St. Paul, Minnesota. To order, contact the Wireless folks at 800/663-9994. They'll send a free catalog, too.