

**BRAIN EXCHANGE AND NETWORKING MIXER**

**TIMELINE AND FORMAT**

Informal Networking (Get to Know Colleagues on Your Table)–5 mins.

Prepare/Discuss Your Presentation with a Neighbor–2 mins.

Present Your Tip, Tool, or Advice–1 1/2 mins.

**GUIDELINES FOR TODAY’S SESSION**

* No sales pitches, this is a learning event.
* Introduce yourself - name, title and organization.
* Share your top tip, tool or advice from a project you worked on with internal or external clients, research project, conference, book or other source.
* Explain which ATD competency your tip, tool or advice covers based on the ATD Competency Model provided on your table.
* Present your tip, tool or advice in **90 seconds**. Referees will help you monitor time limits with a single blow of their whistle at the 45-second mark, and again at the 90-second mark to signal that your time is up.
* All ideas will be recorded and a summary sent to each participant at the end of the meeting.

***ENJOY LEARNING FROM YOUR COLLEAGUES!***

***RAFFLE PRIZES TOO!***