



NEW TRAINING TOOLS

Space Is Not Enough: Planning Facilities for Media (filmstrip)

16-minute filmstrip on designing buildings to meet a-v needs. Prints available on loan from National Audio-Visual Assn. member dealers. NAVA, 3150 Spring St., Fairfax, Va. 22030

Poverty and Human Resources Abstracts (Vol. IV)

Annual subscription, \$40.00. PHRA, P.O. Box 1567, Ann Arbor, Mich. 48106

Business Regulation in the Common Market Nations (Vol. I)

Harlan M. Blake, Editor. 576 pp. \$32.50. McGraw-Hill, New York 10036

Audio Cassette Recorder

Model F-101. Portable with automatic record level control. Battery or a-c adapter available. Under \$125. Concord Electronics Corp., 1935 Armacost Ave., Los Angeles, Cal. 90025

Visual Communications Workshop

3½ hrs. By 3M Business Meeting Service, 845 Third Ave., New York 10022

Management, Motivation and the New Minority Worker (film)

45-min., 16mm motion picture. For sale or rental, in color or black and white. Roundtable Films, 321 S. Beverly Dr., Beverly Hills, Cal.

Objective Decision Making

Multi-media training course available in Maynard Centers or for in-plant use. Maynard Research Council, Inc., 718 Wallace Ave., Pittsburgh, Pa. 15221

Labor Relations Yearbook—1968

Editors of *Labor Relations Reporter*. 560 pp. \$10.00. BNA Books, 1231 25th St., Washington, D.C. 20037

Air Manpower (newsletter)

Bi-weekly for people in aviation training, personnel and management. American Aviation Publications, Inc., 1156 15th St. N.W., Washington, D.C. 20005

Motivation Through the Work Itself

Robert N. Ford. \$11.50. American Management Assn., New York 10020

New Media and College Teaching
Thornton and Brown. 183 pp. \$7.00. Dept. of Audiovisual Instruction, NEA, 1201 16th St., N.W., Washington, D.C. 20036

The World of Learning 1968-69

19th edition. 1750 pp. \$28.50. Europa Publications Ltd., 18 Bedford Square, London, W.C.1, England

Motion Picture Equipment Rental Catalog

Free. Birns and Sawyer, Inc., 1026 N. Highland Ave., Hollywood, Cal. 90038

Audio Cassette Album

Plastic, holds six cassettes. \$2.98. Recordings Unlimited, 64 E. Van Buren, Chicago, Ill. 60605

Catalog of Hard-to-Find Tools

Aids for industrial and vocational training. Brookstone Co., 224R River Rd., Worthington, Mass. 01098

Management Policy Errors that Lead to Unionization

Free report. University Research Center, 121 W. Adams, Chicago, Ill. 60603

Counselor's Guide to Manpower Information

101 pp. \$1.00. U.S. Government Printing Office, Washington, D.C. 20402

Sony Video Information Sheets

For EV-310 Videocorder and CLP -1B Video Color Pack. Sony Corp. of America, 47-47 Van Dam St., Long Island City, N.Y. 11101

Price and Cost Proposals

Thomas Bond. 372 pp. Western Periodicals Co., 13000 Raymer St., North Hollywood, Cal.

The Sounds of Teaching, Learning and Innovation (audio tape)

Monthly audio tape subscription of one-hour presentations plus two special reports and two audio tape/filmstrip presentations. One yr., \$150., Two yrs., \$270. Sound Education Reports, 1990 Scott Lane, Los Altos, Cal. 94022

Voice-Master Computerette

Automatic control of audio and visual presentation. Start, stop, repeat and pacing. Flat six-inch magnetic tape disc. AC or battery. Audio Applications, Inc., Educational Division, 78 E. Palisades Ave., Englewood, N.J. 07631

Program on Technology and Society, 4th Annual Report, 1967-1968

Harvard University Program on Technology and Society, 61 Kirkland St., Cambridge, Mass. 02138

Criteria for Technician Education: A Suggested Guide

84 pp. 45 cents. U.S. Government Printing Office, Washington, D.C. 20402

Management-minded Supervision

Bradford B. Boyd. 301 pp. \$6.95. McGraw-Hill, New York 10036

How To Use Grid-Dip Oscillators

Rufus P. Turner. 128 pp. \$2.95. Hayden Books, 116 W. 14th, New York 10011

How To Select and Install Antennas

Lon Cantor. 112 pp. \$3.95. Hayden Books, 116 W. 14th, New York 10011

Essentials of Cost Accounting (programmed)

John Dearden. 143 pp. 511 frames. \$6.95. Addison-Wesley, Reading, Mass. 01867

Keyboard Instruction Unit

Model 25 "kee-skill-type" for typing, teletype, key punch and Morse code. Typewriter, visual display panel, programmed tapes and text materials. Kee, Inc., 6707 Whitestone Rd., Baltimore, Md. 21207

Index to Computer-Assisted Instruction

Helen Lekan, editor. 450 entries, 37 subjects. \$7.50. Instructional Media Laboratory, University of Wisconsin, Milwaukee, Wis. 53201

Metallurgical Technology

Suggested 2-yr. Post High School Curriculum. U.S. Office of Education. \$1.25. U.S. Government Printing Office, Washington, D.C. 20402

16 Ways to Lose Your College Recruits

Booklet. Quantity prices. Enterprise Publications, 20 N. Wacker Dr., Chicago, Ill. 60606

Correspondence Instruction in the U.S.

MacKenzie, Christensen and Rigby. Supported by Carnegie Corp., \$6.95. McGraw-Hill, New York 10036

Systems Analysis and Synthesis Applied Quantitatively to Create an Instructional System

Leonard C. Silvern. \$11.00. Education and Training Consultants Co., 815 Moraga Dr., Los Angeles, Cal. 90049

General System Model for Effective Curriculums

Leonard C. Silvern. Flowchart. \$1.00. Education and Training Consultants Co., 815 Moraga Dr., Los Angeles, Cal. 90049

Improving Performance Appraisals (film)

23 min., 16mm, sound. For sale or rental. Roundtable Films, Inc., 321 S. Beverly Dr., Beverly Hills, Cal. 90212

In-service Training Program in Administration and Management for Supervisors in Boys Clubs

Boys Clubs of America and New York University supported by W. K. Kellogg Foundation. Two vol. report. \$3.50. Boys Clubs of America, 771 First Ave., New York 10017

Space Age Management: The Large Scale Approach

James E. Webb. \$6.95. McGraw-Hill, New York 10036

Electronic Breadboarding Device

Leaf spring connection points, 14 junctions, 70 numbered connection points. Single packs, \$5.50. Intratec Div., British Aircraft Corp., 399 Jefferson Davis Highway, Arlington, Va. 22202

1969 Audio-Visual Equipment Directory

15th Edition. \$7.00 (\$6.50 if payment with order). National Audio-Visual Assn., Inc., 3150 Spring St., Fairfax, Va. 22030

Synchronized Sound Slide Projector

CinemaSound Model 850 with multimedia control capability. Three-speed tape recorder for cartridges or reels. 100 slide rotary tray or 36-slide flat tray. 23 lbs. Creatron Services, Inc., 32 Cherry Lane, Floral Park, L.I., N.Y. 11001

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Hospital Kitchen Safety
Hospital Food Handling
Hospital Dishwashing

Trainex Corp., P.O. Box 116, Garden Grove, Cal. 92642

Catalog of Educational, Audio-Visual and Library Supplies

208 pp. Free. Demco Educational Corp., P.O. Box 1488, Madison, Wis. 53701

Educational Marketer

Monthly newsletter. \$24.00 per year. Knowledge Industry Publications, Inc., 342 Madison Ave., New York 10017

Planning and Designing Functional Facilities for Industrial Arts Education

54 pp. 45 cents. U.S. Government Printing Office, Washington, D.C. 20402

Stenoscrypt ABC Shorthand

Student Text, \$5.00. Student Workbook, \$1.60. Teacher Handbook (with 30 texts only), \$1.00. Science Research Associates, Inc., 259 Erie St., Chicago, Ill. 60611

Learning Resources: A Directory for Engineers, Scientists and Managers

Annual subscription, \$30. Thrice yearly. Learning Resources Information Center, Engineers Joint Council, 345 E. 47th, New York 10017

Education and Training for Effective Manpower Utilization: An Annotated Bibliography

Emil A. Mesics. \$2.50. N.Y.S.S.I.L.R., Cornell University, Ithaca, N.Y. 14850