



## NEW TRAINING TOOLS

### **Goals in Conflict: Personal vs. Business Success**

John J. Fendrock. \$11.00. American Management Assn. New York, N.Y. 10020

### **EDP In-house Materials**

*Direct Access Storage*, 17 min., 16mm. film.

*File Organization Methods*, 19 min. film.

*Direct Access: Devices and Techniques*, 80 35mm. color slides and instructor's guide.

Computer Methods Corp., 866 Third Ave., New York, N.Y. 10022

### **Color TV Monitor/Receiver**

Model CVM-1200U Trinitron. 12 in. \$595. Sony Corp. of America, 47-47 Van Dam St., Long Island City, N.Y. 11101

### **Color TV Camera**

GBC Model VF-7001. Viewfinder, 3 vidicon, built-in zoom lens. \$8000. GBC Closed Circuit TV Corp., 74 Fifth Ave., New York, N.Y.

### **Low Cost CCTV System**

Mini-CCTV. Camera and monitor with connections and 2-way sound. \$350. GBC Closed Circuit TV Corp., 74 Fifth Ave., New York, N.Y.

### **Practically Speaking - in Business, Industry and Government**

Robert Hays. 198 pp. \$4.95. Addison-Wesley. Reading, Mass. 01867

### **Modern Shop Management**

Robert Y. Kamin. 259 pp. \$12.50. Management Center of Cambridge, Middlesex Turnpike, Burlington, Mass. 01803

### **Olympic Training Film Digest**

Companion publication to *Olympic Training Film Profiles*. Olympic Film Service, 161 West 22nd St., New York, N.Y. 10011

### **Psycho-Dynamics of Communication (videotapes)**

10 40-min. sessions for in-service nurse training. CCTV or 16 mm. kinescope. Instructor's guide. Image Dynamics, Inc., 206 N. Cass Ave., Westmont, Ill. 60559

### **Glossary of Organization Development Terminology**

24-pp. booklet. Free. Kepner-Tregoe, Inc., P.O. Box 704, Research Rd., Princeton, N.J. 08540

### **Grievance Handling for Foremen**

Trotta and Bishop. \$8.00. University of Michigan Publications, 615 E. University Ave., Ann Arbor, Mich. 48106

### **Training Managers: The International Guide**

Nancy G. McNulty. 572 pp. Harper and Row, New York, N.Y. 10016

### **Business Book, Service Catalog**

Business Press International, Inc., 288 Park Ave. West, Elmhurst, Ill. 60126

### **Compact Video Recorder**

40 lb. "View-Recorder" with monitor. 1-hr. record/playback. Odetics, Inc., 1845 S. Manchester Ave., Anaheim, Cal. 92802

### **These, Too, Must Be Equal: America's Needs in Habilitation and Employment of the Mentally Retarded**

Booklet. Available from the President's Committee on Mental Retardation, Washington, D.C. 20201 or The President's Committee on Employment of the Handicapped, Washington, D.C. 20210

### **Using Computers for Profit**

Laura Tatham. 291 pp. \$12.50. McGraw-Hill, New York, N.Y. 10036

### **Media Milestones in Teacher Training**

Robert E. de Kieffer and Melissa H. de Kieffer. 96 pp. \$3.00. Educational Media Council, 1346 Connecticut Ave., N.W., Washington, D.C. 20036

### **Books for Training Officers**

2nd Edition. Annotated list of 285 publications. 7s 6d. British Assn. of Commercial and Industrial Education, 16 Park Crescent, London WIN 4AP, England

### **Industrial Training Boards - Progress Report No. 4**

40" x 25" fold-up chart, both sides. 10s. British Assn. of Commercial and Industrial Education, 16 Park Crescent, London WIN 4AP, England.