

Letters to the Editor

Dear Sir:

One of my responsibilities as a training-director concerns the training and re-training of operators for paper-making-machines. As the paper industry is rapidly developing to a "process industry" with the same characteristics as many chemical industries, I am very interested in information about modern training-methods in operator-training in the American chemical industry.

I am especially interested in process simulation-methods, their practical

application and experiences with this kind of operator training.

I should be very glad to hear from anyone about pertinent literature, reports, etc., as well as first-hand information from people who have practical experience with operator-training by process simulation.

**J. J. van der Waals
van Gelder Zonen, N. V.
Royal Paper Mills
Velson Noord
Beverwijk
Holland**

Dear Sir:

May I have the hospitality of your columns to reach fellow practitioners of management?

Since 1955 I have been engaged in management education work. I found that managers can be doubly effective if their personal skills are of a fair order. Therefore, executive skill development and attitude development drew my special attention.

Published literature apart, I have been getting generous response to my request for literature published by corporations for their internal use.

I know foreign exchange problems in our country would not permit us to

import films, visual aids and other gadgets that come handy in such skill and attitude development work but I thought it is good to know what is available in the market. I have in mind the various communication skills—rapid reading, effective listening; writing, speaking, time management, creative thinking, delegation, human relations and of course, positive attitudes.

May I request your readers to share any information they may have in this area?

**N. H. Athreya, Director
MMC School of Management
P.O. Box No. 16764
Bombay 22**

Attend Winter Session, ASTD Institute

January 29 - February 10, Madison, Wisconsin
