

## May ATD Updates

### Last Chance to Register Online for ALC 2026

Online registration for ALC closes today, May 8. Join chapter leaders from across the country for valuable insights, peer connection, and strategies you can put into practice right away. For last-minute registrations (after May 8) or assistance, contact Customer Care at [customer-care@td.org](mailto:customer-care@td.org) or call 800.628.2783.

### Mandatory IRS Filing Deadline

Chapters must submit their 990 (or 990-N/990-EZ) forms every year by the 15<sup>th</sup> day of the fifth month after the close of the chapter's tax year. **For most chapters, this will be May 15, 2026.** Chapters are asked to submit a copy of their tax filings as well as confirmation that their return has been accepted by the IRS (usually a screenshot from the online portal).

### Apply to Join the National Advisors for Chapters (NAC)

The NAC serve as advisors, advocates, and mentors in partnership with ATD staff on matters of chapter management and operations. The role offers opportunities to coach volunteer chapter leaders while being exposed to cutting-edge information about the talent development industry. Find additional information below. Apply now to join the NAC for 2027-2029! **Applications are due May 31.**

### Apply to Join the ALC PAC

The application to join the ATD Chapter Leaders Conference Program Advisory Committee (ALC PAC) is now available! The ALC PAC is responsible for planning the annual ATD Chapter Leaders Conference, including reviewing session proposals, coaching speakers, and developing the conference schedule. ALC PAC members also attend the conference and provide onsite support for the program. ALC PAC members serve a two-year term. **Applications are due June 15.**

## Welcome Back, Carly!

We're excited to share that Carly Buyantogtokh, our Chapter Relations Specialist for the western area, is returning from leave on Monday, May 11. If you have a moment, feel free to send a quick note to welcome her back—she's excited to reconnect with chapter leaders. Carly will also resume serving as the primary contact for our western area chapters. View a complete list of the chapters she supports. You can reach her directly at [cbuyantogtokh@td.org](mailto:cbuyantogtokh@td.org).



## Meet Chapter Services and Fellow Chapter Leaders at ATD26

Join us at ATD26! The **Chapter Leader Lounge (Room 153B)** is a place for chapter leaders to relax, recharge, and connect during ATD's International Conference & Expo. It's open Sunday afternoon through Wednesday with **refreshments available on Monday, Tuesday, and Wednesday mornings until 11:30 a.m.**

We will also be hosting two **Power Hours** during the conference where you can join us to network with other chapter leaders, enjoy snacks and refreshments, and have a chance to win ATD giveaways! These events will take place on **Monday and Tuesday from 2 to 3 p.m.**

The complete Chapter Leader Lounge hours are included below:

- **Sunday, May 17:** 1 to 4:30 p.m.
- **Monday, May 18:** 9:30 a.m. to 5 p.m.
- **Tuesday, May 19:** 9 a.m. to 5 p.m.
- **Wednesday, May 20:** 9 to 11:30 a.m.

The Chapter Leader Lounge is a great space to connect with fellow chapter leaders as well as to meet your chapter's CRS in person! Chapter Services staff will be available throughout the conference to answer any questions you might have and to meet one-on-one to discuss how we can help you work toward your chapter's goals.

We also encourage you to look for the reserved **VIP seating for chapter leaders at each of our keynote sessions.** Head to the front of the room and keep an eye out for the Chapter Services team to guide you to our section! Still need to register? Register now for ATD26!

## Apply to Join the National Advisors for Chapters (NAC)

The NAC mission is to serve as advisors, advocates, and mentors in partnership with ATD staff on matters of chapter management and operations. The role offers opportunities to coach volunteer chapter leaders while being exposed to cutting-edge information about the talent development industry. Submit your NAC application by May 31 for consideration.

### Commitment of NAC Members:

- Engage with chapter leaders from 5-6 chapters on a regular basis
- Host monthly virtual calls with another NAC member
- Attend monthly virtual NAC meetings
- Serve on one or more NAC committees and attend virtual committee calls
- Attend a fall planning meeting in Alexandria, VA

Selected NAC members serve a three-year term. Please note that **you must have served as a Chapter President to be eligible** to apply for the NAC. Learn more about the role of the NAC and eligibility criteria.

Missed last month's information session? View the sNACK and Chat recording to learn more about the application process and commitment required to be a NAC.

## Apply to Join the ATD Chapter Leaders Conference Program Advisory Committee (ALC PAC)!

The application to join the ALC PAC is officially live! The ALC PAC is responsible for planning the annual ATD Chapter Leaders Conference.

ALC PAC duties include:

- Reviewing session proposals for the ATD Chapter Leaders Conference
- Recommending sessions for selection
- Serving as a coach for session speakers
- Planning and delivering networking and orientation activities
- Reviewing attendee evaluations and making suggestions for the upcoming conference

ALC PAC members also attend the conference and provide onsite support for the program. Candidates should have served at least one year as a chapter board member. Current chapter leaders should not apply to serve on the ALC PAC during their chapter presidency.

ALC PAC members serve a two-year term. **Applications are due June 15.** Learn more about the ALC PAC at [td.org/alcpac](http://td.org/alcpac).

## Reminder: Updated CARE Element for NAC Call Participation

To better support chapter leaders and strengthen connection across the network, we're introducing an update to the CARE requirements related to participation in National Advisors for Chapters (NAC) calls.

Beginning in **April 2026**, chapters will be expected to have **at least one board member (excluding paid administrators) attend a minimum of one call hosted by the chapter's NAC per quarter.** These calls—including **Chapter Leader Learning Labs** and **Chapter Leader Connects**—provide timely updates from Chapter Services, highlight practical resources and best practices, and create space for chapter leaders to connect and learn from one another.

**Why this change:** With expanded call formats and increased opportunities to engage, this update helps ensure chapter leaders have consistent access to important information, resources, and peer connection.

The **CARE Plus** option within the Board of Directors category has also been updated:

- Chapters may choose to have **board representation (excluding paid administrators) at each monthly call hosted by the chapter's NAC throughout the year** as one of the available CARE Plus elements.
- This replaces the previous CARE Plus element related to NAC area call attendance.
- This is **one of seven options**, and chapters must complete **four** to achieve CARE Plus in this category.

View the full list of updated requirements.

If you have questions, please reach out to your Chapter Relations Specialist.

## Innovation & Recognition



**BUFFALO NIAGARA CHAPTER**  
Association for  
Talent Development

## Chapter of the Month: Buffalo Niagara Chapter

The Buffalo Niagara Chapter partnered with AAA Western and Central New York to host a sold-out, in-person workshop designed to support facilitators at all stages of their careers. Featuring expert-led sessions on learner engagement, adult learning principles, and assessment techniques, the event combined practical skill building with meaningful networking opportunities. The collaboration leveraged partner resources and internal expertise to expand the chapter's reach, attracting a high number of nonmembers and participants from multiple organizations. With strong satisfaction scores, new member conversions, and continued participant engagement, this initiative demonstrates the impact of strategic partnerships and targeted programming in driving both value and growth for the chapter. Read more about the Chapter of the Month.

## Sharing Our Success (SOS)

The SOS program helps chapters improve by sharing and finding easy-to-use ideas, resources, and practices. Submit your chapter's best practice to gain recognition, share your knowledge, measure your accomplishments against established criteria, and be considered for a Chapter of the Month award. Learn more about the SOS program and submit a best practice.

## Chapter Essentials

### Looking for Assistance?

[Chapter Leader Community](#) [Chapter Services](#) [National Advisors for Chapters](#)